



24B Norfolk Avenue
 South Easton, MA 02375
 P. 508 230-0397 F. 508-230-5714

INTERNET TELEPHONY CONFERENCE AND EXPO
HYATT REGENCY, MIAMI, FL
FEBRUARY 23 - 25, 2005

CREDIT CARD AUTHORIZATION

Discount Deadline: Wednesday, February 9, 2005

BOOTH NUMBER _____

Company Name: _____ Contact: _____

Address: _____
 (STREET) (PO BOX) (CITY) (STATE/ZIP)

Phone: _____ Ext.: _____ Fax: _____ Email: _____

Payment Policy: Payment in full must accompany your order. Purchase orders are not considered payment. For your convenience, we accept payment by company check (U.S. dollars drawn on a U.S. bank) Visa, MasterCard and American Express. Tax-exempt If tax exempt, a copy of your tax exempt certificate must accompany your order. This is not a resale certificate.

NOTE: YOU MUST COMPLETE THE FOLLOWING SECTION. A CREDIT CARD AUTHORIZATION MUST BE PLACED ON FILE WITH TEAMWORK EVENT SPECIALISTS TO COVER ANY ADDITIONAL EXPENSES INCURRED AT SHOW SITE.

CREDIT CARD AUTHORIZATION

Visa MasterCard American Express

Credit Card Number: **

	Exp.
--	-------------

Cardholder's Billing Address: For purposes of bank validation, please provide the cardholder's complete billing address, if different from the above address:

_____ **Number and Street**

_____ **City, State and Zip Code**

Cardholder: _____ **PRINT NAME** _____ **SIGNATURE**

****FOR YOUR CONVENIENCE, ANY SHOW SITE BALANCES OR CHARGES FOR OUTBOUND LABOR, FREIGHT OR MISCELLANEOUS ITEMS NOT PAID BEFORE SHOW CLOSING WILL BE CHARGED TO YOUR CREDIT CARD AT THE CLOSE OF THE SHOW. BE SURE TO PICK UP AND REVIEW YOUR STATEMENT OF CHARGES AT THE TEAMWORK SERVICE CENTER PRIOR TO MOVE-OUT. ADJUSTMENTS TO YOUR ACCOUNT WILL NOT BE MADE AFTER SHOW CLOSING.**

Order Payment Method:

Check # _____ Dated ___/___/___ Enclosed **OR** Charge the above listed credit card.

Third-Party Payment: If you have arranged for an exhibit house to handle payment of your bill, the Third-Party Payment Information Page of this Order Form must be completed. As the exhibitor, you are responsible for all charges incurred at the show should your display house fail to meet the required payment terms explained above. Please provide the information requested regarding the third party handling payment of your bill on page two of this section.

PLEASE COMPLETE THE INFORMATION REQUESTED AND RETURN THIS FORM WITH YOUR ORDERS. YOU MAY CHOOSE TO PAY BY CREDIT CARD, CHECK, CASH, MONEY ORDER OR TRAVELERS CHECKS, HOWEVER, **WE REQUIRE YOUR CREDIT CARD AUTHORIZATION TO BE ON FILE WITH TEAMWORK.**