



Western Arts Alliance 2017 - Exhibitor Order Form

AV Equipment						Daily Rate		Customer Information	
	Qty	Advance	On-Site	# Days	Total				
DVD Player		\$ 90.00	\$ 105.00			Event name:			
32" Monitor on Table Stand		\$ 260.00	\$ 300.00						
32" Monitor w/ DVD Player on 54" cart		\$ 395.00	\$ 450.00			Company name:			
46" Monitor on Floor Stand **		\$ 525.00	\$ 600.00			Address:			
55" Monitor on Floor stand**		\$ 650.00	\$ 750.00						
** We do not supply labor for mounting monitors to your hard sets.									
LCD Projector Package w/ 8' Tripod Screen		\$ 675.00	\$ 720.00			City:			
54" Rolling Cart w/ Black Skirt		\$ 60.00	\$ 70.00			State:		Zip:	
Labor charges might apply - Call for other AV needs.						Ordered by:			

Office/Computer Equipment						Daily Rate		Telephone #:	
	Qty	Advance	On-Site	# Days	Total	Fax #:			
Laptop computer, 2.2GHz, 2GB RAM, MS Office		\$ 240.00	\$ 275.00			Email:			
B&W laser printer		\$ 165.00	\$ 190.00						
Color laser printer (+\$0.30/copy > 500 copies)		\$ 430.00	\$ 500.00						
Ream of paper (500 pages)		\$ 20.00	\$ 25.00	n/a					
Labor charges might apply - Call for other office/computer needs.									

Ordering Instructions

Electrical Services						Daily Rate		Event Rate	
	Qty	Rate	Rate	# Days	Total				
5 Amp power drop w/ 1 PS/AC		\$ 60.00	\$ 105.00			To guarantee equipment availability and advance rate, this order should reach us before Friday, August 18.			
10 Amp power drop w/ 1 PS/AC		\$ 80.00	\$ 140.00			Operator labor, if requested, is subject to prevailing hourly rate with a 5-hour minimum.			
20 Amp power drop w/ 1 PS/AC		\$ 105.00	\$ 195.00			Cancellation of ordered equipment must be received 48 hours prior to delivery date to avoid a minimum 1-day charge.			
30 Amp power drop w/ 1 PS/AC		\$ 200.00	\$ 375.00			25% service charge will apply to all orders. An optional 4% loss damage waiver will be added to the order to cover equipment that might be lost, broken, or stolen.			
60 Amp 3-phase power drop		\$ 430.00	\$ 530.00			All orders are subject to Washington state sales tax.			
60 Amp Clearview distro box		\$ 160.00	\$ 200.00			Credit card payment is due when order is placed. Please call us at 206.464.1838 to provide your credit card information. Credit card information cannot be delivered via email to protect your security.			
Additional powerstrip & AC extension cord		\$ 40.00	\$ 50.00						

Labor charges might apply - Call for additional power needs.

Neither the Sheraton Seattle Hotel, PSAV, nor their contractors or subcontractors are responsible for voltage fluctuations or power failure due to temporary conditions or loose connections. For your protection, install a surge protector/undervoltage protector on your computer(s) and/or other equipment as you deem necessary. Electrical contractors for the Sheraton Seattle Hotel /PSAV should make all installation connections to all electrical services. The Sheraton Seattle Hotel nor PSAV will be responsible for any damage of loss of equipment, component, hardware or software and/or injury to any person caused by the installation, connection to or plugging into any electrical outlet by personnel other than Sheraton Seattle, PSAV or authorized agents.

High Speed Internet Access						Daily Rate		Weekly Rate	
	Qty	Rate	Rate	# Days	Total				
WiFi 1Mbps Shared bandwidth (per user/device)		\$ 30.00	\$ 75.00						
Wired 1Mbps Shared bandwidth (per line)		\$ 190.00	\$ 475.00						
1Mbps Dedicated bandwidth	n/a	\$ 360.00	\$ 900.00						
5Mbps Dedicated bandwidth	n/a	\$ 2,340.00	\$ 5,855.00						
10Mbps Dedicated bandwidth	n/a	\$ 3,735.00	\$ 9,340.00						
20Mbps Dedicated bandwidth	n/a	\$ 5,985.00	\$ 14,965.00						
Labor charges might apply - Call for bandwidth options and special network configuration.									

Delivery Information	
On-site contact:	
Meeting room/Booth #:	
Setup date:	Time:
Event start date:	Time:
Event end date:	Time:

Return For Processing

PSAV
at the Sheraton Seattle Hotel

To place your order, email or fax this document.
P: 206.464.1838 / Email: SheratonSeattle@PSAV.com


